



Basic Information

Fall Semester 2019

SCHEDULE

Preliminary Information (*a more detailed itinerary will be provided to those that enroll.*)

Fall Semester is 15 weeks.

Every Tuesday night, starting on September 3 – December 10

CLASSES

Tuesday Nights

First Period - 7:00 – 7:50 – New Testament Epistles 1 (Bro. Caleb Kasprzyk)

Second Period - 8:00 – 8:50 – Bible Doctrines (Pastor Shiflett)

FINANCIAL

The cost is \$150 per subject for the Fall semester. If you take both classes, the total is \$300 per semester

You can pay for the whole semester at once or take advantage of the Payment Plan.

If you drop out after enrollment, there will be no refund of Enrollment Payment.

If you drop out after October 22nd, there will be no refund for the Second Payment.

You will not be allowed to take the Final Exam until all payments are current.

Payment Plan:

- Enrollment: \$50 – Due no later than August 18th
- Second Payment: \$50 – Due no later than October 20th
- Final Payment \$50 – Due no later than November 10th

Enrollment does not cover the cost of the Textbook. The Textbook (depending on the class) will be available in the church bookstore for our cost. They will be between \$12 and \$16.

CREDITS

It is my hope and prayer that we will one day have two nights per week, possibly three classes per night. All those attending this first semester will receive credits toward a Bible degree.

You can only miss 3 classes in a semester. If you are 15 minutes late, it will be counted as an absent.

To receive credit, you will have to:

1. Attend the classes
2. Receive a passing grade of 70% on the class.
3. Complete all assignments (reports, papers, etc.)
4. Pass your Final Exam
5. Make up all missed work due to sickness or absence.

GRADING SYSTEM

A – 90-100; B – 80-89; C – 70-79; Anything below a 70 is failing.

Your grade will be determined by the following formula:

Exams, Pop Quizzes, and Tests – 50%

Written Assignments – 30%

Scripture Memorization – 20%

DRESS CODE

Men: Shirt and Tie (no jacket required) (no denim, athletic wear, T-shirts, shorts, flip flops, etc.)

Ladies: Modest dress or skirt. (please no denim, flip-flops, T-shirts, athletic wear)

CLASSROOM CONDUCT

Phones must be off. No taking/making phone calls, texting, surfing the internet, games, etc. during classes.

Laptops/iPads may be used for notetaking, but not for anything else during the class.

Maintain an attitude of decorum and respect at all times.

Please be on time. Classes will start and end promptly according to the schedule.

Out of respect for the teacher, please notify them via text or phone call if you will miss the class.

Please remember: being a student in the Bible Institute is a privilege; not a right.

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Letter of Intent:

I plan to enroll in the Bible Institute! I will be taking the following classes.

New Testament Epistles 1 – first period – taught by Bro. Caleb Kasprzyk

Bible Doctrines – second period – taught by Pastor Shiflett

I have read the information and agree to the guidelines presented above.

Signed

Date